Chandler Park Primary Interim School Board – Tuesday 17th November 2015 6:30pm

MINUTES

Present: Steve, Stewart, Naomi, Tracey, Lynne, Helen, Morgan, Alex Corrine Humphrey, Terry and John

Apologies Naomi, Amelia and Ebru Danaci

Correspondence In: Peter Paul has retired from DET effective 07/11/2015

Correspondence Out:

Agenda

SE Region guest speaker
Principal’s Report
Finance Report
Facilities
Curriculum Report
Fundraising
General Business

MINUTES OF PREVIOUS MEETING

Motion: That the minutes of the previous meeting dated Tuesday 20th October 2015 be confirmed as accurate.

Moved: Lynne Seconded: Tracey Carried

Principal Selection Process
John from SE Region came out to advise the council members on the selection process and guidelines that need to be followed. Acting Principal was excused from this meeting. John stated that the council members and subsequent Selection panel members were to ensure confidentiality at all times regarding the selection of a new principal.

The council were advised that the panel would consist of:-
School Council President
A parent member of the school council
A staff representation (elected by staff)
DET Secretary Nominee
Practising Principal

Executive Officer (Public face of the panel/but not a panel member)

After the briefing council were instructed to select an Executive Officer and the parent member of the school council.

After deliberation the following were selected
Executive Officer-
Parent Member

**Principal’s Report**
Report as tabled

**Finance Report**

Report as tabled. October Finance reports were discussed. We had spent 94% of budget by end of October due to unforeseen circumstances (new sewer due to blockages and incorrect plumbing) and extra staffing required earlier in year.

2016 Proposed Budget discussed.
Student numbers for 2016 predicted at 453 and budget is based on this figure.
An additional $80000-00 for the continuation of the Curriculum Consultancy Program (previously National Partnership Program) to be drawn down from the Bank account if required
$15000- to be carried over from 2015 for the construction of the bus shed.
$10000- put aside for new Heating/Cooling in Building B.

2016 confirmed budget will not be available until April 2016.

**MOTIONS**

1. School Board approves the accounts receivable and payable for August, including charges and Westpac purchase card as presented for October 2015.
   
   Moved: Tracey    Seconded: Steve    Carried

2. School Board approves the transfer of $100000-00 from HYIA to Official Account.

   Moved: Tracey    Seconded: Steve    Carried

3. School Board approves and ratifies the 2016 Draft Budget

   Moved: Stewart    Seconded: Lynne    Carried

**Projects/Expenditure**

**Facilities**
Facilities Report
Long Jump Pit quote $6459-20: Council agreed that this was too expensive and it will be put on hold at this time. Suggestion that we could reduce the costs by keeping the top soil and save on tipping fees.

**Curriculum Report**

Curriculum Report attached

**Fundraising**
Naomi has nominated at 2016 fundraising be used towards artificial turf under the shade sails next to the gym. We are in the process of obtaining quotes for this.
Dandenong Show fundraising (showbags)- We will receive this money late in 2016
Sushi Day was held on 10th November. Approx $160 was raised.
Dance-a-thon/Sports Day is coming up. Canteen will do a special menu and Tracey has volunteered to assist Tania in the canteen.

**General Business**

Grade 6 Graduation December 9th
Parents are asking when are we getting a Music teacher? As this is tied into student number the question will be referred to Naomi for follow up at next meeting.

Motion: To approve all reports as presented.

Moved: Stewart Seconded: Morgan Carried

Meeting Closed: 9.05 pm
Next Meeting: Tuesday December 8th 6.30 pm followed by Dinner